



Di Tran <study@louisvillebeautyacademy.net>

Re: OPEN RECORD — Fifth Correspondence: Timely Notice (01-07-2026), Procedural Clarification (01-20-2026), and Prospective Compliance | Student Extracurricular Event | 201 KAR 12:082 | LBA-2 Field-Trip Event (01-21-2026)

1 message

Louisville Beauty Academy - Compliance Department and PR Office
<study@louisvillebeautyacademy.net>Tue, Jan 20, 2026 at
12:34 PM

To: "Brewer, LeaAnn (KBC)" <LeaAnn.Brewer@ky.gov>

Cc: "Upchurch, Joni M (KBC)" <joni.upchurch@ky.gov>, Board of Cosmetology <KBC@ky.gov>, "Davis Stephens, Eden S (KBC)" <Eden.Stephens@ky.gov>

Bcc: Di Tran <study@louisvillebeautyacademy.net>

Dear Executive Director Upchurch, General Counsel Stephens, and Ms. Brewer,

This correspondence is submitted **FOR OPEN RECORD** pursuant to the Kentucky Open Records Act, KRS 61.870–61.884.

It is **not** an Open Records Request under KRS 61.872 and seeks no inspection or production of records.

Thank you for confirming by email that **the Kentucky Board of Cosmetology agency staff / Board office has received Louisville Beauty Academy's notice** for the student extracurricular event scheduled for **January 21, 2026**.

Based on this written confirmation, and in the absence of any express denial or invalidation by the agency staff, **Louisville Beauty Academy understands that acceptance of this event by the Board office has been completed** and has proceeded accordingly **in good-faith reliance on the agency staff's acknowledgment**.

This Event — Compliance Confirmation

For the **January 21, 2026 event**, Louisville Beauty Academy confirms the following for the Open Record:

- The event has occurred / is occurring as noticed and acknowledged by the **Board office (agency staff)**; and
- **Within ten (10) business days following the event**, LBA will submit the **Certification of Student Extracurricular Event Hours form for each participating student**, uploaded to each student's file under **Student File → Additional Student Forms**, exactly as guided by agency staff.

Moving Forward — Prospective System Automation

Separately and prospectively, Louisville Beauty Academy confirms that it is **incorporating a series of internal system processes** to automate compliance for **all future extracurricular events**, including:

- Automated **five (5) business-day pre-event form submission** via the agency's portal, as instructed by agency staff; and
- Automated post-event documentation and extracurricular hour-entry tracking.

These system updates are being implemented to ensure **uniform, repeatable, and audit-ready compliance** going forward.

Cross-Reference Clarification (To Close the Record)

As previously requested, LBA respectfully awaits the **specific document cross-references** identifying where any items described as inaccurate in LBA's compliance classification table appear in the form, memorandum, or other **written agency materials**.

Upon receipt of those cross-references, LBA will **immediately incorporate them into its Open Record documentation and compliance automation system**, thereby closing this matter with full alignment and clarity.

Louisville Beauty Academy appreciates the guidance provided by **agency staff** and remains fully committed to lawful, transparent, and good-faith compliance.

Louisville Beauty Academy (LBA)
Compliance Office & Public Relations

 study@louisvillebeautyacademy.net

 Text Preferred: 502-625-5531

 <https://louisvillebeautyacademy.net>

This correspondence is submitted and preserved as an Open Record pursuant to the Kentucky Open Records Act, KRS 61.870–61.884.

All written communications between Louisville Beauty Academy and the Kentucky Board of Cosmetology—whether transmitted by email, portal, memorandum, or other written or electronic means—are understood by LBA to constitute public records under Kentucky law and are maintained for purposes of transparency, compliance documentation, public education, and administrative record integrity.

On Tue, Jan 20, 2026 at 12:09 PM Brewer, LeaAnn (KBC) <LeaAnn.Brewer@ky.gov> wrote:

Good afternoon,

Please submit the Certification Event form to each student's file. See attached memo: Under student file click on additional student forms select and complete Certification of Student Extracurricular event hours for review.

Thank you

Lea Ann Brewer

Administrative Specialist Senior

KY Board of Cosmetology

1025 Capital Center Drive Ste.200

Frankfort, KY 40601

Office: 502.564.4262

www.kbc.ky.gov

****This issue may constitute a violation of the Kentucky State Board of Cosmetologists statutes and regulations. If you have a response, you may submit in writing or email within 10 days.

Confidentiality Statement

This communication contains information which is confidential. It is for the exclusive use of the intended recipient(s). If you are not the intended recipient(s) please note that any form of distribution, copying, forwarding or use of this communication or the information therein is strictly prohibited and may be unlawful. If you have received this communication in error please return it to the sender and then delete the communication and destroy any copies.

From: Louisville Beauty Academy - Compliance Department and PR Office <study@louisvillebeautyacademy.net>
Sent: Tuesday, January 20, 2026 11:52 AM
To: Upchurch, Joni M (KBC) <joni.upchurch@ky.gov>
Cc: Board of Cosmetology <KBC@ky.gov>; Davis Stephens, Eden S (KBC) <Eden.Stephens@ky.gov>; Brewer, LeaAnn (KBC) <LeaAnn.Brewer@ky.gov>
Subject: Re: OPEN RECORD — Forth Correspondence: Timely Notice (01-07-2026), Procedural Clarification (01-20-2026), and Prospective Compliance | Student Extracurricular Event | 201 KAR 12:082 | LBA-2 Field-Trip Event (01-21-2026)

Dear Executive Director Upchurch, General Counsel Stephens, and Ms. Brewer,

This correspondence is submitted **FOR OPEN RECORD** pursuant to the Kentucky Open Records Act, KRS 61.870–61.884.

It is **not** an Open Records Request under KRS 61.872 and seeks no inspection or production of records.

Thank you for confirming that **the Board office has received LBA's notice** for the student extracurricular event scheduled for **January 21, 2026**.

Based on this confirmation, and in the absence of any express denial or invalidation, **Louisville Beauty Academy will proceed with the event as scheduled tomorrow**, in good faith and in reliance on the Board's acknowledgment of receipt.

Purpose of This Correspondence (Clarity Only)

This message is sent solely to ensure **maximum clarity and accuracy of the Open Record**, and to promptly correct any misunderstanding, given that this correspondence may also be used for **student training, staff instruction, and compliance education**.

Request for Cross-Reference Clarification (For Record Correction)

In your email today, you indicated that **LBA's compliance classification table does not reflect accuracy**.

For purposes of the Open Record, and so LBA may immediately correct and update its published compliance materials, we respectfully request **specific cross-reference clarification** as follows:

Compliance classification (important)

Requirement	Exists in regulation/form?	Exists only in email?
5-day advance notice	✓ Yes	—
10-day post-event submission	✓ Yes	—
Portal-only submission	✗ No	✓ Yes
Same form used twice	✗ No	✓ Yes
Pre-event form may be incomplete	✗ No	✓ Yes
Hours logged within 10 days of event (not monthly)	✗ No	✓ Yes
Hours marked extracurricular (not regular)	✗ No	✓ Yes

For each item marked “NO” under “**Exists in regulation/form**” in the compliance classification table, please identify:

1. Whether the requirement appears in:

- the *Student Extracurricular Event Hours Certification Form*, and/or
- the October 14, 2025 Memorandum to Schools titled “*Additional Student Forms*,” and/or
- another written KBC memorandum, regulation, or published guidance; and

2. The **exact language, section, or citation** LBA should rely upon.

This will allow LBA to **correct the Open Record immediately**, update training materials, and ensure that students and staff are being taught from **accurate, document-based requirements**, rather than inference.

Basis for the Current Classification (For Transparency)

For clarity, the current compliance classification table was prepared **solely by reviewing**:

- the printed language on the *Student Extracurricular Event Hours Certification Form*; and
- the October 14, 2025 Memorandum to Schools regarding additional student forms.

Where a procedural requirement did not appear expressly in those documents, it was categorized as having been **clarified through agency email guidance**, which is why the distinction was made in the table.

If that categorization is incorrect, LBA welcomes correction with citation so the public record may be aligned with the Board’s written materials.

Commitment to Accuracy and Good-Faith Compliance

LBA’s intent is not to challenge or reinterpret Board procedures, but to ensure that:

- the Open Record is precise and accurate;
- students are trained using correct, documented requirements;
- compliance materials reflect uniform statewide expectations; and
- any corrections are made promptly and transparently.

Louisville Beauty Academy appreciates the Board’s guidance and remains fully committed to lawful, cooperative, and good-faith compliance.

Louisville Beauty Academy (LBA) Compliance Office & Public Relations

 study@louisvillebeautyacademy.net

 Text Preferred: 502-625-5531

 <https://louisvillebeautyacademy.net>

This correspondence is submitted and preserved as an Open Record pursuant to the Kentucky Open Records Act, KRS 61.870–61.884.

All written communications between Louisville Beauty Academy and the Kentucky Board of Cosmetology—whether transmitted by email, portal, memorandum, or other written or electronic means—are understood by LBA to constitute public records under Kentucky law and are maintained for purposes of transparency, compliance documentation, public education, and administrative record integrity.

On Tue, Jan 20, 2026 at 11:37 AM Upchurch, Joni M (KBC) <joni.upchurch@ky.gov> wrote:

The board office has received your notice for extracurricular event hours on 1-21-2026.

Your **compliance classification table** does not reflect accuracy.

If needed, I will resend a memo as a reminder for the proper procedures for extracurricular hour(s) approval and process when able.

Sincerely,

Joni Upchurch

Joni Upchurch

Executive Director

Kentucky Board of Cosmetology
1025 Capital Center Dr., Suite 200
Frankfort, Kentucky 40601

Phone: (502) 564-4262

www.kbc.ky.gov

Confidentiality Statement

This communication contains information which is confidential. It is for the exclusive use of the intended recipient(s). If you are not the intended recipient(s) please note that any form of distribution, copying, forwarding or use of this communication or the information therein is strictly prohibited and may be unlawful. If you have received this communication in error please return it to the sender and then delete the communication and destroy any copies.

From: Louisville Beauty Academy - Compliance Department and PR Office <study@louisvillebeautyacademy.net>

Sent: Tuesday, January 20, 2026 11:31 AM

To: Upchurch, Joni M (KBC) <joni.upchurch@ky.gov>

Cc: Board of Cosmetology <KBC@ky.gov>; Davis Stephens, Eden S (KBC) <Eden.Stephens@ky.gov>; Brewer, LeaAnn (KBC) <LeaAnn.Brewer@ky.gov>

Subject: OPEN RECORD — Third Correspondence: Timely Notice (01-07-2026), Procedural Clarification (01-20-2026), and Prospective Compliance | Student Extracurricular Event | 201 KAR 12:082 | LBA-2 Field-Trip Event (01-21-2026)

Dear Executive Director Upchurch, General Counsel Stephens, and Ms. Brewer,

This correspondence is submitted **FOR OPEN RECORD** pursuant to the Kentucky Open Records Act, KRS 61.870–61.884.

It is **not** an Open Records Request under KRS 61.872 and seeks no inspection or production of records.

This message is sent to ensure **absolute clarity of the administrative record**, with **no assumptions**, given that the scheduled student extracurricular event is **tomorrow**.

1. Explicit Proceed / Cancel Confirmation Requested

For the record, Louisville Beauty Academy (“LBA”) respectfully requests **explicit written confirmation** of the following:

Please confirm YES or NO:

Does the Kentucky Board of Cosmetology accept the written notification transmitted by LBA on January 7, 2026, as valid notice under 201 KAR 12:082 for the student extracurricular / charitable field-trip event scheduled for January 21, 2026, such that the event may lawfully proceed?

This confirmation is requested solely so LBA may make a responsible and transparent decision **to proceed or to cancel**, in the best interests of students, parents, and the public.

2. Confirmed Procedural Requirements (For Public Record & Education)

For accuracy in public education, training, and statewide consistency, LBA respectfully summarizes the procedural requirements **as confirmed by the Board on January 20, 2026**, and requests confirmation that this summary is correct:

Advance Notice

- The **Student Extracurricular Event Hours Certification Form** is used;
- Submission is **via the KBC portal**;
- Submission occurs **no later than five (5) business days prior** to the event;
- The pre-event submission **may be preliminary or incomplete**.

Post-Event Submission

- The **same form** is used post-event;
- The form is completed with **actual hours and required signatures**;
- Submission occurs **within ten (10) business days following the event**.

Student Hour Reporting

- Hours are recorded as **extracurricular (not regular)**;
 - Hours are logged **within ten (10) business days of the event itself**, **not deferred** to month-end or the first ten days of the following month.
-

3. Request to Codify for Uniform Statewide Compliance

For clarity and uniform statewide compliance, LBA respectfully requests that the above procedural requirements—currently clarified through agency email—be **incorporated as written** into the **Student Extracurricular Event Hours Certification Form** or accompanying written guidance.

For reference, LBA has attached a **neutral compliance classification table** mapping which requirements exist in regulation/form versus those clarified through agency guidance. This attachment is provided solely to support education, training, and consistent implementation.

Louisville Beauty Academy appreciates the Board's guidance and remains fully committed to lawful, transparent, and good-faith compliance.

For clarity and uniform statewide compliance, LBA respectfully requests that the following procedural requirements—currently clarified through agency email—be incorporated as written into the Student Extracurricular Event Hours Certification Form or accompanying guidance

These items are summarized in the attached compliance classification table for ease of reference.

Compliance classification (important)

Requirement	Exists in regulation/form?	Exists only in email?
5-day advance notice	✓ Yes	—
10-day post-event submission	✓ Yes	—
Portal-only submission	✗ No	✓ Yes
Same form used twice	✗ No	✓ Yes
Pre-event form may be incomplete	✗ No	✓ Yes
Hours logged within 10 days of event (not monthly)	✗ No	✓ Yes
Hours marked extracurricular (not regular)	✗ No	✓ Yes

Louisville Beauty Academy (LBA) Compliance Office & Public Relations

✉ study@louisvillebeautyacademy.net

☎ Text Preferred: 502-625-5531

🌐 <https://louisvillebeautyacademy.net>

This correspondence is submitted and preserved as an Open Record pursuant to the Kentucky Open Records Act, KRS 61.870–61.884.

All written communications between Louisville Beauty Academy and the Kentucky Board of Cosmetology—whether transmitted by email, portal, memorandum, or other written or electronic means—are understood by

LBA to constitute public records under Kentucky law and are maintained for purposes of transparency, compliance documentation, public education, and administrative record integrity.

On Tue, Jan 20, 2026 at 10:57 AM Upchurch, Joni M (KBC) <joni.upchurch@ky.gov> wrote:

Yes, Advance notification of a student extracurricular event should be submitted **via the KBC portal** no later than **five business days prior to the event start date**;

Yes, The Student Extracurricular Event Hours Certification Form is the form to be used for this advance notification (whether submitted in preliminary or incomplete form for notice purposes); and

Yes, The same Student Extracurricular Event Hours Certification Form, once completed with actual hours and required signatures, together with the **digital submission of student hours**, is due **within ten business days following the event's conclusion**.

And **yes**, the student extracurricular hours are to be reported in the student's portal as such (not regular hours) within 10 days.

Even though we have communicated this *several* times, we will also reiterate this on the form to clarify even further.

Sincerely,

Joni Upchurch

Joni Upchurch

Executive Director

Kentucky Board of Cosmetology
1025 Capital Center Dr., Suite 200
Frankfort, Kentucky 40601

Phone: (502) 564-4262

www.kbc.ky.gov

***Confidentiality Statement ***

This communication contains information which is confidential. It is for the exclusive use of the intended recipient(s). If you are not the intended recipient(s) please note that any form of distribution, copying, forwarding or use of this communication or the information therein is strictly prohibited and may be unlawful. If you have received this communication in error please return it to the sender and then delete the communication and destroy any copies.

From: Louisville Beauty Academy - Compliance Department and PR Office <study@louisvillebeautyacademy.net>

Sent: Tuesday, January 20, 2026 9:52 AM

To: Upchurch, Joni M (KBC) <joni.upchurch@ky.gov>

Cc: Board of Cosmetology <KBC@ky.gov>; Davis Stephens, Eden S (KBC) <Eden.Stephens@ky.gov>; Brewer, LeaAnn (KBC) <LeaAnn.Brewer@ky.gov>

Subject: OPEN RECORD — Second Correspondence: Timely Notice (01-07-2026), Procedural Clarification (01-20-2026), and Prospective Compliance | Student Extracurricular Event | 201 KAR 12:082 | Re: LBA-2 Field-Trip Event (01-21-2026)

Dear Executive Director Upchurch, General Counsel Stephens, and Ms. Brewer,

This correspondence is submitted **FOR OPEN RECORD** pursuant to the Kentucky Open Records Act, KRS 61.870–61.884.

It is **not** an Open Records Request under KRS 61.872 and seeks no inspection or production of records.

Confirmation of Timely Statutory Notice

Louisville Beauty Academy (“LBA”) respectfully confirms the following **undisputed facts for the administrative record**:

1. On **January 7, 2026 at 1:17 PM**, LBA provided **written notice** to the Kentucky Board of Cosmetology of an upcoming student charitable / educational field-trip event scheduled for **January 21, 2026**.
2. This notice was transmitted **14 calendar days prior** to the event date, exceeding the requirement stated on the *Student Extracurricular Event Hours Certification Form*, which provides that:

“The school must provide the Board office with notification of the event no later than five business days prior to the event start date.”

3. The January 7 notice clearly identified:

- o Event date
- o Licensed location
- o Nature of the educational activity
- o Anticipated student participants
- o Governing regulation (201 KAR 12:082)

Accordingly, LBA confirms that **timely notification was fully satisfied** under the plain language of the form and regulation.

Post-Event Submission (As Stated on the Form)

Consistent with the same form language, LBA also confirmed—prior to the event—that:

“This completed form AND digital submission of hours must be received in the Board office within 10 business days following the event ending date.”

LBA remains fully committed to submitting the **completed form and digital hours within the post-event window**, exactly as stated on the form.

Procedural Clarification Received January 20, 2026

On **January 20, 2026**, one (1) day prior to the scheduled event, LBA received correspondence indicating that the Board’s **current procedural preference** is that forms be submitted **five days prior via the portal**.

For clarity of the Open Record:

- This portal-based pre-submission procedure **does not appear on the face of the form**
- It was **not communicated prior to January 20, 2026**
- LBA nonetheless acknowledges this guidance **prospectively** and is fully open to compliance going forward

Request for Confirmation (Prospective Only)

To ensure precision and uniform compliance for future events, Louisville Beauty Academy (“LBA”) respectfully requests written confirmation of the following understanding **for events**

occurring after January 21, 2026:

1. **Advance notification** of a student extracurricular event should be submitted **via the KBC portal** no later than **five business days prior to the event start date**;
2. The **Student Extracurricular Event Hours Certification Form** is the form to be used for this advance notification (whether submitted in preliminary or incomplete form for notice purposes); and
3. The **same Student Extracurricular Event Hours Certification Form**, once completed with actual hours and required signatures, together with the **digital submission of student hours**, is due **within ten business days following the event's conclusion**.

This confirmation will allow LBA to codify the procedure into internal compliance controls, staff training, and automated workflows, ensuring uniform adherence to Board guidance.

Transparency & Public Education Notice

As part of LBA's documented **over-compliance and transparency standard**, this correspondence chain will be:

- Preserved as an Open Record
- Used internally for compliance training
- Published on LBA's website as a **public compliance case study** demonstrating good-faith notice, regulatory interpretation, and cooperative alignment with Board guidance

This publication is intended solely for **public education and compliance clarity**, not criticism.

Louisville Beauty Academy appreciates the Board's guidance and remains committed to lawful, transparent, and cooperative regulation.

Louisville Beauty Academy (LBA)
Compliance Office & Public Relations

 study@louisvillebeautyacademy.net

 Text Preferred: 502-625-5531

 <https://louisvillebeautyacademy.net>

This correspondence is submitted and preserved as an Open Record pursuant to the Kentucky Open Records Act, KRS 61.870–61.884.

All written communications between Louisville Beauty Academy and the Kentucky Board of Cosmetology—whether transmitted by email, portal, memorandum, or other written or electronic means—are understood by LBA to constitute public records under Kentucky law and are maintained for purposes of transparency, compliance documentation, public education, and administrative record integrity.

On Tue, Jan 20, 2026 at 9:30 AM Upchurch, Joni M (KBC) <joni.upchurch@ky.gov> wrote:

Hello-- Louisville Beauty compliance department,

Please ensure the forms are submitted 5 days prior to the event as the form states.

They are to be submitted in the portal.

Please notify LeaAnn Brewer, as she is over the school programs, if you have questions or need assistance.

I have added her email for your future correspondence regarding school hours and submissions.

Sincerely,

Joni Upchurch

Joni Upchurch

Executive Director

Kentucky Board of Cosmetology

1025 Capital Center Dr., Suite 200

Frankfort, Kentucky 40601

Phone: (502) 564-4262

www.kbc.ky.gov

***Confidentiality Statement ***

This communication contains information which is confidential. It is for the exclusive use of the intended recipient(s). If you are not the intended recipient(s) please note that any form of distribution, copying, forwarding or use of this communication or the information therein is strictly prohibited and may be unlawful. If you have received this communication in error please return it to the sender and then delete the communication and destroy any copies.

From: Louisville Beauty Academy - Compliance Department and PR Office <study@louisvillebeautyacademy.net>

Sent: Wednesday, January 7, 2026 1:18 PM

To: Board of Cosmetology <KBC@ky.gov>

Cc: Davis Stephens, Eden S (KBC) <Eden.Stephens@ky.gov>; Upchurch, Joni M (KBC) <joni.upchurch@ky.gov>

Subject: OPEN RECORD — Courtesy Notice of Student Charitable Field-Trip Event | LBA-2 (Harbor House) | 01-21-2026 | 201 KAR 12:082 - 01-07-2025 1pm

****CAUTION** PDF attachments may contain links to malicious sites. Please contact the COT Service Desk ServiceCorrespondence@ky.gov for any assistance.**

To:
Kentucky Board of Cosmetology <kbc@ky.gov>

Cc:
Eden Davis Stephens, General Counsel <eden.stephens@ky.gov>
Joni M. Upchurch, Executive Director <joni.upchurch@ky.gov>

Dear Kentucky Board of Cosmetology,

This correspondence is NOT an Open Records Request under KRS 61.872 and does not seek inspection or production of any records

This correspondence is submitted FOR OPEN RECORD pursuant to the Kentucky Open Records Act, **KRS 61.870–61.884**, as a **courtesy notice only**.

No response is requested or required. This email is provided solely to document compliance activity and preserve an accurate administrative record.

Courtesy Notice of Upcoming Student Charitable Field-Trip Event

Pursuant to 201 KAR 12:082

Louisville Beauty Academy (“LBA”) hereby provides written notice of an upcoming **student charitable / educational field-trip event**, conducted in accordance with applicable Kentucky statutes and administrative regulations.

Event Location (Licensed Facility):

Louisville Beauty Academy – Location 2 (Harbor House)
2233 Lower Hunters Trace
Louisville, KY 40216

Proposed Event Date:

January 21, 2026

Nature of Event:

Educational and charitable student activity conducted within a KBC-licensed school facility, under direct supervision of licensed instructors, with no compensation received by students, instructors, or the school.

Participating Students (anticipated):

Hannah West
Kelsey Tran
Juliette Fernandez
Ashley Todd
Ashley Cervantes
Isabella Campbell
Angie Patterson

(Exact participation and hours will be documented per student.)

Documentation & Submission Method

Consistent with guidance previously provided by KBC:

- LBA will utilize the **Student Extracurricular Event Hours Certification Form (ATTACHED)** for each participating student;
- The completed form will be submitted **to each individual student record** following the event;
- Submissions will occur **within the applicable post-event window** as guided;
- All documentation will be retained for audit, inspection, and Open Records purposes.

This event will also serve as an internal **system-validation test** for LBA’s updated compliance automation process, ensuring that current KBC procedures are followed exactly as guided.

Open Record Preservation

For clarity and avoidance of doubt:

- This email constitutes a public record once received by KBC;
- LBA preserves all communications to and from KBC **exactly as transmitted**, without redaction or alteration;
- This correspondence may be relied upon for compliance documentation, internal training, and public education.

Louisville Beauty Academy remains committed to **good-faith compliance, transparency, and over-compliance by design**.

This notice is provided to ensure the administrative record accurately reflects proactive compliance activity.

Respectfully,

Louisville Beauty Academy (LBA)
Compliance Office & Public Relations

 study@louisvillebeautyacademy.net

 Text Preferred: 502-625-5531

 <https://louisvillebeautyacademy.net>

Open Record Notice

This correspondence is submitted and preserved as an Open Record pursuant to KRS 61.870–61.884. All written communications between Louisville Beauty Academy and the Kentucky Board of Cosmetology—whether transmitted by email, portal, memorandum, or other written or electronic means—are understood by LBA to constitute public records under Kentucky law and are maintained for purposes of transparency, compliance documentation, public education, and administrative record integrity.